

WYCKOFF HOUSE MUSEUM

FREELANCE EDUCATOR



ABOUT THE WYCKOFF HOUSE & ASSOCIATION:

The Wyckoff House & Association comprises the Wyckoff House Museum and Wyckoff Family Association. As the Wyckoff House Museum, we preserve, interpret, and operate New York's oldest building and the surrounding one-and-a-half acres of park. Through innovative educational and farm-based programs, we build cultural and agricultural connections within our community, emphasizing immigration, family, food, and community through history. Our team includes three full-time staff members and two to four part-time employees.

Position Summary:

The Wyckoff House Museum seeks Freelance Educators to lead year-round historical and environmental education programs for K-12th grade students through the facilitation of our school, family, and teen programs. This is a per diem position so teaching and non-teaching work will vary week to week.

Key responsibilities will be to teach one to four history and/or garden-based school lessons a week, leading students through New York's oldest house, urban farm, and outdoor education space. Educators use object-based inquiry, storytelling, artifact investigation, and hands-on activities to facilitate dynamic lessons for each group. This position offers a candidate with experience in youth or teen programs an opportunity to work in a unique, culturally-specific setting in a highly collaborative team environment.

Position Responsibilities:

- Lead school programs focused on American historical and environmental themes on-site at the museum, outdoors on our urban farm in various weather conditions, at NYC schools, and in a virtual format using curricula provided by Wyckoff.
- Set-up and breakdown program areas and materials.
- Participate in Educator trainings, professional development seminars, lesson reflections, and peer observations.
- Engage the museum's community by creating a welcoming, inviting, and relevant educational environment, especially for visiting students and school staff from all backgrounds.
- Provide on-site support during programs, including some weekends and evenings.
- Occasional work with family programming and summer teen apprenticeship as needed.
- Assist in research and development of new programs as needed.
- Perform administrative and program coordination work as needed.

Qualifications:

- A Bachelor's degree or equivalent experience in education, agriculture, history, museum studies or a related field. Master's and/or teacher certification is a plus, especially in

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special education.

- **All Educators must complete orientation training sessions before leading programs, scheduled November 7th**, and attend at least four additional professional development sessions throughout the year. All training and professional development sessions are paid.
- Experience with informal teaching techniques and understanding of object- and inquiry-based teaching practices, with an emphasis placed on the ability to adapt lessons to meet specific academic and social-emotional learning goals.
- Comfort with technology and fluency in Google Suite.

A successful candidate will:

- Have excellent communication and organizational abilities with an outgoing personality and enthusiastic attitude.
- Be able to make informed decisions quickly and under pressure.
- Approach opportunities to work collaboratively with colleagues and community partners enthusiastically and flexibly, appreciating the wide variety of skills and experiences of all our stakeholders.
- Have the ability to deliver meaningful content, particularly around challenging subjects such as Northern slavery, in order to give voice to historically underrepresented groups of people, with clarity and sensitivity.

Salary: \$35/hour for school programs (booked as minimum 2 hour sessions), \$20/ hour for administrative, professional development, and non-teaching hours.

Commitment:

- Educators can expect to teach one to four 90-minute lessons per week between the hours of 10AM-1:30PM through June 2024. Preference will be given to candidates who have availability on weekends, school vacations, and holidays to lead existing and new program initiatives.

To Apply:

Research shows that women and individuals from underrepresented backgrounds often apply to jobs only if they meet 100% of the qualifications. If you have a passion for our work and believe that you can contribute to the growth of our organization, we encourage you to apply even if you are uncertain whether you meet all of the qualifications listed.

To apply for the Educator position, please email your resume and letter of interest as a PDF attachment to jobs@wyckoffmuseum.org with the subject title **"WHM Educator."**

Applications will be accepted on a rolling basis with preference given to those received before October 28th.