FARMER & GARDEN APPRENTICE PROGRAM COORDINATOR

ABOUT WYCKOFF HOUSE MUSEUM AND FARM:
The Wyckoff House Museum preserves, interprets, and operates New York’s oldest building and the surrounding one-and-a-half acres of park. Through innovative educational and farm-based programs we build cultural and agricultural connections within our community, emphasizing immigration, family, food, and community through history.

Wyckoff House Museum Farm in Fidler-Wyckoff Park is a place where students, youth Garden Apprentices, park visitors, volunteers are able to connect with their outdoors environment and their Food System. We grow seasonal vegetables and maintain the plant, animal and insect habitats that support this vibrant vegetable growth. The Farm strives to be a valuable part of the local community by collecting food scraps and offering support and resources to composters.

JOB DESCRIPTION:
The Farmer & GAP Coordinator is a part-time, seasonal position. The Coordinator works closely with the Farm Manager to maintain vegetable producing beds, park grounds and gardens, as well as oversee summer youth apprentice program. Majority of work must be onsite at the Farm, with some administrative duties which may be performed remotely.

RESPONSIBILITIES:
General Farming and Gardening Tasks (60%)
● Performing seasonal farming tasks including: bed preparation, irrigation, planting, weeding, pest management
● Harvesting and processing vegetables and herbs
● Operating the farmstand and coordinating produce deliveries to partner organizations
● Managing compost systems
● Planning and executing carpentry projects
● Maintaining park grounds and garden areas

Garden Apprentice Program Responsibilities (40%)
● Collaborating with Farm Manager to design, execute and adapt Garden Apprentice Program (GAP) curriculum
● Leading youth Garden Apprentices in daily farm work and facilitating weekly workshops
● Posting/uploading media to social media accounts and cloud drive
● Conducting follow up reviews with GAP and public program participants

QUALIFICATIONS/SKILLS:
● 1-2 years facilitating hands on learning experiences with high school age youth
● 1-2 years experience farming and/or gardening
● Ability to work independently and as part of a small team
● Interest in building or expanding relationships and connections within the community
● Commitment to Social Justice
● Willingness to work outdoors and ability to lift up to 25lbs

SCHEDULE
Mid April through mid November, 2021, some flexibility of schedule, Saturday daytime availability required

Spring Season (April-June): 10-15 hrs/week
Summer Season (June - August): 25hrs/week,
Autumn Season (September - November): 10-15 hrs/wk

COMPENSATION:
$18/hr, paid as a 1099 employee
Email resume and letter of interest to jobs@wyckoffmuseum.org with subject line “Farm and GAP Coordinator.” Preference given to applications received before Feb 28, 2021.