

WYCKOFF HOUSE MUSEUM

Lead Public Educator



Job Title: Lead Public Educator

Reports to: Senior Education Manager

Start date: September 2017

Position Summary: The Wyckoff House Museum seeks part-time Educators to guide public visitors through New York City's oldest house on Saturdays and some weekdays. The Educator's primary responsibility will be to give tours of the house during museum open hours and assist with Family Days and Farmers Markets on the third Saturday of each month. Educators will be trained to teach school group lessons employing object-based inquiry, storytelling, artifact investigation, and hands-on activities to craft dynamic lessons for each group. Educators are also required to assist at selected large scale museum events.

Position Responsibilities:

- Facilitate and lead tours on a rolling basis between the hours of 1pm and 4pm or 11am to 4pm on Saturdays
- Help with office upkeep and gift shop operations
- Option to teach curriculum-based school programs
- Lead a variety of hands-on activities including quill pen writing, butter churning and sprout planting
- Partake in Educator trainings and professional development seminars throughout the school year
- Assist in occasional large scale museum-wide events (held on weekends)

Qualifications: The ideal candidate will have a background in history, agriculture, museum studies, arts and/or education as well as an ability to share knowledge and interact with public visitors of all ages. Candidates should possess a B.A or equivalent in a related field. Candidates should demonstrate prior experience working in education or visitors service in a museum or cultural institution setting.

Salary: Starting at \$15/ hour ; Flat rate of \$50 per school group lessons

Schedule: Must have Saturday availability between 11am and 5pm. Schedule will vary between 10 am and 5 pm. Option to teach school lessons during the week between 10am and 1pm.

To Apply: Please submit a resume and cover letter detailing your interest to Alyxandra Maglio, Senior Education Manager at jobs@wyckoffmuseum.org. Applications will be accepted on a rolling basis with preference given to those received before August 18.